

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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JANUARY 25, 2024
COUNCIL ACTION

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Dent called the meeting to order, and Kerry-Lynn Moede provided the invocation.

B. Roll Call

Present: Mayor Dent, Vice Mayor McNelly, Councilmembers, Campbell, Cowen, Edes, and Payne.

Absent: Councilmember Fritsinger.

Present City Staff, City Manager Tim Pettit, Police Chief Tad Wygal and Lt. John Romero, Fire Chief Chase Pearson, Public Works Director Aaron Anderson, and City Clerk/HR Director Pamela Galvan.

C. Approval of minutes from January 11, 2024.

Motion: *To approve the minutes as presented.*

Action: *Adopted*

Moved by *Councilmember Edes, Seconded by Councilmember McNelly.*

Motion passed unanimously.

D. Adopt Agenda

Motion: *To approve the agenda as presented.*

Action: *Adopted*

Moved by *Councilmember Payne, Seconded by Councilmember Campbell.*

Motion passed unanimously.

II. PRESENTATIONS – None

III. PUBLIC PARTICIPATION

Mr. Robert Grossman, President of the Red Lakes Association, came to express his concern about the widespread destruction of trees on state trust lands and gain the support of the City Council.

Robin Smith-Eckles thanked the city for its snow plowing, she felt it was done much better this year.

The Council cannot act upon items presented during the public participation portion of the agenda. Individual Council members may ask the public questions or respond to any criticisms. Still, the open meeting law prohibits the members from discussing or considering the items

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among themselves until the matter is officially placed on the agenda. However, the open meeting law allows the City Council to ask staff to review a case or place it on a future Council agenda. A person has a five-minute time period to speak. If a person has a written presentation that requires more than five minutes to present verbally, they should indicate the estimated time

required on the sign-up sheet. The presiding officer may grant additional time if the agenda for the meeting is not too full. A registered spokesperson for a recognized community organization shall be afforded ten minutes provided other members of the same organization agree beforehand to withhold their comments on the same subject.

IV. CONSENT AGENDA ITEMS – None

V. NON-CONSENT AGENDA ITEMS

A. Consideration and action regarding Resolution No. 1440, a Call to Election for the August 6, 2024 Primary.

The City Clerk read Resolution No 1440 by number and title only.

Motion: *To approve Resolution No. 1440, a Call to Election for the August 6, 2024 Primary.*

Action: *Adopted*

Moved by *Councilmember McNelly, Seconded by Councilmember Payne.*

Motion passed unanimously

B. Consideration and action regarding the Model City Tax Code Article IV – Privilege Taxes.

Motion: *To approve the implementation of the Transient Lodging Tax (Sec. 110-447) at the rate of five and one-half percent (5.5%).*

Action: *Approved*

Moved by *Councilmember McNelly, Seconded by Councilmember Payne.*

Motion passed unanimously.

Motion: *Approve the increase to the Hotel Tax to the maximum rate of five and one-half percent (5.5%).*

Action: *Approved*

Moved by *Councilmember Payne, Seconded by Councilmember Edes.*

Motion passed unanimously.

C. Consideration and action regarding Resolution No 1441, the "2024 Transient Lodging Tax Amendment to the Tax Code of the City of Williams."

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The City Clerk read Resolution No 1441 by number and title only.

Motion: *To approve Resolution No 1441 declaring as a Public Record that a certain document filed with the city Clerk and entitled the "2024 Transient Lodging Tax Amendment to the Tax Code of the City of Williams."*

Action: *Adopted*

Moved by *Councilmember Edes*, **Seconded by** *Councilmember Campbell*.

Motion passed unanimously.

D. Consideration and action regarding Ordinance No 1003 amending the Hotel Tax rate to 5.5% and adopting a local Transient Lodging Tax of 5.5%.

Motion: *To read Ordinance No 1003 by number and title only.*

Moved by *Councilmember Edes*, **Seconded by** *Councilmember Payne*.

The City Clerk read Ordinance No 1003 by number and title only.

Motion: *To approve Ordinance No 1003, the one percent (1%) increase to the Hotel Tax to the maximum of five and one-half percent (5.5%); establish and implement the Transient Lodging Tax Sec. 110-447 at the same rate of five and one-half percent (5.5%)*

Action: *Adopted*

Moved by *Councilmember Edes*, **Seconded by** *Councilmember Payne*.

Motion passed unanimously.

E. Consideration and action regarding the Enterprise Fleet Program with Adam Schoen here to answer council questions.

Motion: *To approve the fleet program with Enterprise.*

Action: *Adopted*

Moved by *Councilmember Edes*, **Seconded by** *Councilmember Cowen*.

Motion passed unanimously.

F. Consideration and action regarding the reimbursement for the freight to ship a 40 ft. Conex and pay for 2023 Santa and Mrs. Claus in the amount of \$3,000.00.

Motion: *To approve the reimbursement for the freight to ship the 40 ft Conex and pay for the 2023 Santa and Mrs. Claus in the amount of \$3059.00*

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Action: *Adopted*

Moved by *Councilmember Payne*, **Seconded by** *Councilmember Cowen*.

Motion passed with one abstention from Edes.

VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS

Mayor and Council

Staff

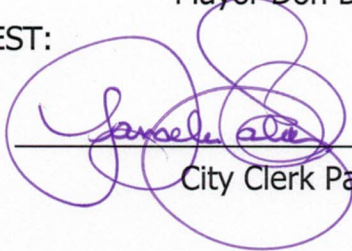
- Pam Galvan noted the new security system for city hall will be installed the week of the 12th of February.
- Chief Wygal thanked the Council for their support with the fleet program and provided them with the 2023 Statistical Report, Grants and Capital Projects, and invited questions.
- Aaron Anderson sewer infiltration was done on the lines and it is one-half million to line them instead of replacing them at a greater cost.

VII. ADJOURN 8:47 PM



Mayor Don Dent

ATTEST:



City Clerk Pamela Galvan

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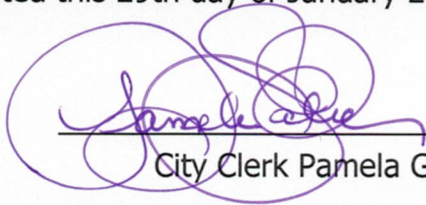
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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on January 25, 2024. I certify that the Meeting was duly called and held and that a quorum was present.

Dated this 29th day of January 2024.



City Clerk Pamela Galvan